

**Whidbey Weavers Guild
A Community of Fiber Artists**

Standing Rules

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1. Regular meetings are held at 10:00 am the first Thursday of each month with the exception of January, July, and August. A picnic meeting or other communal gathering is planned for July or August. Regular meetings are held in the Quartermaster Building at Camp Casey, Coupeville, WA, unless otherwise designated.
2. The calendar year is July 1 to June 30. Annual dues are \$25 or, for a family, \$35.
3. A Post Office box is maintained for correspondence:
Whidbey Weavers Guild
P O Box 795
Coupeville, WA 98239

FINANCIAL

1. All funds for WWG are maintained at Whidbey Island Bank. All accounts have at least two eligible signers who include the current Treasurer and a designee of the President.
2. The Executive Board creates a budget for the following Guild year and presents it to the membership for approval at the June meeting. The Board will approve all investment of Guild funds.
3. The Treasurer prepares a financial report including an account of income and disbursements against the budget and a report of Guild accounts for each Board and Guild meeting.

COMMITTEES

Committees keep a permanent record of their activities and guidelines in a notebook to pass on to subsequent committees.

Revised August 2006